

ASHFIELD DISTRICT COUNCIL: EXECUTIVE FUNCTIONS DECISION RECORD


Please use this form to record any Executive Decision taken by an Executive Lead Member or Chief Officer.

TO BE COMPLETED BY THE DECISION TAKER:	
1.	<p>Title / Subject Matter: Please give a brief summary of what the decision was about. A short title for future reference would also be helpful.</p> <p style="margin-left: 20px;">Manpower (MDP FM Ltd) contract (Security Services at Urban Road)</p>
2.	<p>Is this a Key Decision: A Key Decision is one that is likely to:</p> <p>(a) Result in the Council spending or making savings of over £50,000 revenue or £1m capital, or;</p> <p>(b) Have a significant impact on two or more Wards, or electoral divisions in the Council's area.</p> <p style="margin-left: 20px;">Yes</p>
3.	<p>Decision Taken: Briefly summarise what you have decided to do. For instance, to purchase a specific piece of equipment for a specific cost. Don't include any information in your summary that you would not want to be published.</p> <p style="margin-left: 20px;">To contract with Manpower (MDP FM Ltd) for security services for two years, up until September 2024, with the option of 2 x one-year extensions following this date.</p>
4.	<p>Reasons for the Decision: Again, briefly explain why you thought this was the right decision.</p> <p style="margin-left: 20px;">The Council already contracts with Manpower (MDP FM Ltd). This is a required service as part of the Council's lease agreement with the Department for Work and Pensions (DWP).</p>
5.	<p>Copy of the Report or Briefing Note setting out the information which was used as the basis for the Decision: Please attach the relevant Report or Briefing Note. Unless classified as exempt, this information will be included with the Decision Record and published on the Council's website.</p> <p style="margin-left: 20px;">Attached - exempt</p>



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<p>6. Was the Decision classed as exempt? If so, what were the reasons for this: Please refer to the Constitution which explains the legal grounds for exempting from publication information used to make a decision.</p> <p>The information contained in the Report setting out the basis for the Decision is exempt as it relates to the financial and/or business affairs of the Council</p>
<p>7. Alternative Options Considered / Rejected: Briefly summarise what other options, if any, you considered and explain why you rejected them.</p> <p>Not to enter into contract with Manpower (MDP FM Ltd) and contract with another supplier. This is not desired due to the necessary checks required by our partners in respect of suppliers, which have already been approved for Manpower (MDP FM Ltd).</p>
<p>8. Declarations of Interest and Dispensations – if applicable: Any Declarations of Interest relating to this decision and subsequent dispensations should be listed.</p>
<p>9. Name / Title of the relevant Executive Lead Member(s) consulted (if appropriate):</p>
<p>10. Name / Title of the decision taker:</p> <p>Councillor Sarah Madigan, Executive Lead for Strategic Planning and Customer Services</p> 
<p>Date: 24/01/23</p>
<p>TO BE COMPLETED BY DEMOCRATIC SERVICES</p>
<p>1. Date that the decision was notified to Members: 25 January 2023</p>
<p>2. Date and time when the Call-In period for this decision ends: 5pm - 1 February 2023.</p>
<p>3. Date when the decision can be implemented (five clear working days following publication): 2 February 2023</p>

4. Decision Reference Number (if applicable):

N/A

The completed form should be emailed to the Democratic Services Team:

democratic.services@ashfield.gov.uk

They will arrange for it to be published on the Council's web site.

EXEMPT OR CONFIDENTIAL BACKGROUND INFORMATION IN SUPPORT OF THE DECISION:

Use this section to share any confidential information. **This will not be published or placed on the Council's web site.** It will only be shared within the Authority, as appropriate.

NOT FOR PUBLICATION by virtue of paragraph 3 of Part 1 of Schedule 12A, Local Government Act 1972 and, in respect of which, the Proper Officer considers that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

For further support or guidance please contact Ruth Dennis, Director of Legal and Governance (and Monitoring Officer) ruth.dennis@ashfield.gov.uk or any member of the Democratic Services Team.